



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**Thursday, February 17, 2022**

**9:30 A.M.**

### **The Landing at MIA**

5 Star Conference Center (Everglades Room)  
7415 Corporate Center Drive, Suite H  
Miami, FL 33126

The public may choose to view the session online via Zoom. Registration is required:  
[https://us02web.zoom.us/webinar/register/WN\\_wjgmIoTtSEu4r3ERRDichg](https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg)

### **AGENDA**

1. Call to Order and Introductions
2. Approval of Meeting Minutes
  - A. December 16, 2022
3. Chairman's Report
4. Executive Director's Report
  - A. Executive Director Update
5. Executive Committee
  - A. Recommendation as to Approval to Allocate funds to the Big Brothers Big Sisters of Miami, Inc. for Take Stock in Children Program Administration
  - B. Recommendation as to Approval to Allocate funds for the Commercial Jet Settlement Agreement
  - C. Recommendation as to Approval to Allocate funds for the Youth Co-Op, Inc. Settlement Agreement
  - D. Recommendation as to Approval to Appoint Members for the 2022-2024 SFWIB Executive Committee
6. Finance and Efficiency Council
  - A. Information - Financial Report – November 2022
  - B. Recommendation as to Approval to Accept Workforce System Funding

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."

7. Global Talent and Competitiveness Council
  - A. Information - Early Learning Coalition Apprenticeship Program
  - B. Information - Bean Automotive Apprenticeship Program Update
  - C. Information – Take Stock in Children Scholarship Update
  - D. Recommendation as to Approval to Allocate funds for the Visitors Industry Business Intermediary Initiative
8. Performance Council
  - A. Information - Balanced Score Card Report
  - B. Information – Consumer Report Card Update
  - C. Information – Youth Partners Regional Performance

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**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 02/17/2022

**AGENDA ITEM:** 2A

**AGENDA TOPIC:** MEETING MINUTES

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES**

**DATE/TIME:** December 16, 2021, 9:30am

**LOCATION:** The Landing at MIA 5 Star Conference Center  
 Everglades Room  
 7415 Corporate Center Drive, Suite H  
 Miami, FL 33126

**Zoom:**[https://us02web.zoom.us/webinar/register/WN\\_wjgmIoTtSEu4r3ERRDichg](https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg)

- CALL TO ORDER:** SFWIB Vice-Chairman Charles Gibson called the meeting to order at 9:46am and asked all those present introduce themselves.

**ROLL CALL:** 29 members; 15 required; 22 present: Quorum established.

<b>SFWIB MEMBERS PRESENT</b>	<b>SFWIB MEMBERS ABSENT</b>	<b>SFWIB STAFF</b>
<ol style="list-style-type: none"> <li>Brecheisen, Bruce (Zoom)</li> <li>Bridges, Jeff (Zoom)</li> <li>Brown, Clarence</li> <li>Canales, Dequasia</li> <li>Chi, Joe</li> <li>Clayton, Lovey</li> <li>Coldiron, Michelle (Zoom)</li> <li>Datorre, Roberto</li> <li>del Valle, Juan-Carlos</li> <li>Ferradaz, Gilda</li> <li>Gibson, Charles, Vice-Chair</li> <li>Glean- Jones, Camela (Zoom)</li> <li>Hill-Riggins, Brenda</li> <li>Lampon, Brenda</li> </ol>	<ol style="list-style-type: none"> <li>Adrover, Bernardo</li> <li>Diggs, Bill</li> <li>Garza, Maria</li> <li>Gazitua, Luis</li> <li>Huston, Albert</li> <li>Maxwell, Michelle</li> <li>Piedra, Obdulio</li> </ol> <p><b>SFWIB MEMBERS EXCUSED</b></p>	<ol style="list-style-type: none"> <li>Beasley, Rick</li> <li>Gilbert, David</li> <li>Kelly, Travis</li> <li>Morgan, Ebony</li> <li>Robert Smith</li> <li>Yian Perrin</li> </ol> <p><b>ADMINISTRATION/IT</b></p> <ol style="list-style-type: none"> <li>Almonte, Ivan</li> <li>McFarland, Cassandra</li> </ol> <p><b>SFWIB LEGAL COUNCIL</b></p> <ol style="list-style-type: none"> <li>Gallo, Melissa, Assistant County Attorney, Miami</li> </ol>



15. Loynaz, Oscar, MD 16. Manrique, Carlos (Zoom) 17. Perez, Andy, Chair (Zoom) 18. Regueiro, Maria C. (Zoom) 19. Rod, Denis 20. Roth, Thomas 21. Scott, Kenneth 22. West, Alvin (Zoom)		Dade County Attorney's Office
<b>OTHER ATTENDEES</b>		
1. Brunson, Anthony – Anthony Brunson, P.A. 2. Cooper, Jamie - New Horizons 3. Colas-Gervais, Sheri – Miami Dade Beacon Council 4. Johnson, Katricia – Women in Tech Program 5. Mitchell, Carlena – Miami Dade County Public Schools 6. Nelson, Saliha - Urgent, Inc. 7. Quinn, Robert – Miami Dade County Public Schools 8. Robinson, Audrey – Anthony Brunson, P.A. 9. Rouge, John - CFK		

**Agenda items are displayed in the order discussed.**

**2A: Approval of October 21, 2021 SFWIB Meeting Minutes**

Vice-Chairman Gibson presented the item for review and discussion.

No questions or discussion presented.

Motion presented to approve agenda item 2A. October 21, 2021 SFWIB meeting minutes.

**Motion seconded and passed unanimously with no opposition.**

**4A. Executive Director Update**

**Women in Tech Program Update**

Vice-Chairman Gibson introduced the item. Mr. Beasley shared a presentation from the Women in Tech program, which is a partnership between CSSF, YWCA, the Carrie Meek Foundation and New Horizons. The footage covered the graduation of the program's third cohort, which consisted of eleven (11) participants. Seven have already secured employment.

The SFWIB approved the funding of three TechHire Centers throughout Dade County:

- Big Brothers Big Sisters: Concentrated on helping the youth gain access to IT. Boot camps were launched from this location, which serves approximately 300 children per



year w/certifications, a five-hundred dollar stipend, and an internship the following year.

- Opa Locka CDC: Access to an area with high crime/high unemployment; the community is rebounding.
- YMCA – Increasing the number of women in IT.

One of the WTT program graduates, Ms. Katricia Johnson, gave an overview of her experience and the number of certifications received. She implored the board to continue funding the program as it is of tremendous benefit to her and other women in the community.

#### **4B. Information – Miami Community Ventures Update Presentation**

Mr. Beasley introduced the item and the speaker, Ms. Sheri Colas-Gervais, Director, Community Ventures Initiative, Miami Beacon Council Foundation.

- Presentation available in the SFWIB agenda packet

#### **4C. Information - Summer Youth Internship Program Update Presentation**

Mr. Beasley introduced the item and the speaker, Mr. Robert Quinn, SYIP Coordinator, Miami-Dade County Public Schools.

Each summer the SFWIB, in partnership with M

Mr. Quinn provided an overview of the Summer Youth Internship Program. The program is competitive; students interview for positions and are selected from a pool of eligible candidates. This past year 1,700 of the student participants were enrolled in the free/reduced lunch program; over 600 were ESE (special needs).

Coaches are available to accompany special needs students to the worksite, assisting the employer and student. This year seventy-four (74) students received college credits. An overview of the companies that have participated in the program is available in the SFWIB agenda packet.

The SYIP program is going through a re-branding. The new title will be SYIP - Opportunity Knocks. In addition to this, the Children's Trust has hired a marketing company to develop messaging that will drive increased participation.

Mr. Chi inquired about the amount of difficulty experienced with transitioning the program to an on-line status.

Mr. Quinn shared that there was some difficulty around explaining to employers how an intern would be beneficial if they are unable to be at the worksite. In addition, there was increased concern that the student would not be efficiently trained for the role. To



circumvent this, SYIP staff conducted Zoom meetings with the employers to present ideas on how they could work with the student and the types of assignments that would best work in a virtual environment. Miami-Dade County was the only location that continued with the Internship program in 2020 servicing over 2,000 students.

Mr. Beasley further explained the importance of sharing with the Board what the approved programs are doing in the community. Moving forward, we will have more presentations from the various offerings and we will be extending event invitations to members to allow the opportunity to see firsthand the impact the programs are having.

#### **4D. Recommendation as to Approval of 2022 SFWIB Meeting Calendar**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

The 2022 SFWIB Meeting Calendar is presented for review and approval. It is keeping in alignment with our established pattern of meeting six (6) times per year, every other month on the third Thursday.

Motion presented to approve agenda item 4D, the 2022 SFWIB Meeting Calendar.

**Motion seconded and passed unanimously with no opposition.**

#### **5. Nominating Committee**

Mr. Beasley introduced the item; Mr. West further presented.

The Nominating Committee (Mr. West, Mr. Bridges, and Mr. Piedra) met earlier in the week to discuss 2022-2024 nominations to the Chair and Vice-Chair positions. Two nominees were selected are presented to the Board for approval:

- Mr. Charles Gibson, Chairman, SFWIB
- Mr. Juan-Carlos del Valle, Vice-Chairman, SFWIB

Mr. Gibson and Mr. del Valle accepted the nominations accordingly.

Mr. Scott presented a motion to approve the 2022 Nominations for Chair & Vice-Chair; Mr. Brown seconded; **motion passed unanimously with no opposition.**

#### **6A. Information – Federal Reserve Benefits Cliff Initiative**

Mr. Beasley introduced the item and further presented.



The Federal Reserve Benefits Cliff platform was presented to the Board during the October 2021 meeting. We are currently in discussions on how we can look to implement the program on the policy side. The Greater Miami Chamber of Commerce approved two policy items as a part of its legislative platform. The Business community, because they are directly impacted, is has also become involved.

There is currently work begin done to look at ways in which we can propose legislative options to Congress. If you would like to be a part of this effort, please reach out to Mr. Beasley.

**6B. Information – SFWIB Strategic Plan Update**

Mr. Beasley introduced the item and further presented.

Strategic planning meeting will be forthcoming in January. Members will be informed of possible dates shortly.

**7A. Information – Financial Report: October 2021**

Mr. Beasley introduced the item and Ms. Bennett further presented details on the variants noted in the unedited financial report.

**Training and Support Services:** Expenditures were 12.7% of budgeted costs. Typically, these expenditures are under budget during the course of the year. Some of the contributing factors include: a) the time lag between the time training vouchers are issued and the time the training vendors are paid and b) delays in launching training programs for specific projects recently approved by the Board.

**Other Programs and Projects (YWCA, FMU, and St. Thomas):** Expenditures were 2.4% of the budget mainly because the career development centers on the campuses of Florida Memorial University (FMU) and St. Thomas University have not started.

The Greater Miami Chamber of Commerce actual expenditures will be adjusted due to a coding error. Although the October 2021 financials reflect 63.5%, it should be 20.4%. The adjustment was completed in November 2021.

Mr. Beasley advised that the current burn rate is 22.4% vs. 34% as of October 2021. Headquarters is at 29%; facility costs at 23%



**7B. Information – Grantee/Sub-Grantee Agreement Matrix**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

Staff has designed a matrix to ensure compliance with the requirements of the Grantee/Sub-Grantee Agreement with DEO. Staff will continue to share information with the Board as we update.

**7C. Recommendation as to Approval to Accept Fiscal Year 2020-2021 Audit Reports**

Mr. Beasley introduced the item; Mr. Anthony Brunson of Anthony Brunson P.A., further presented.

The final draft of the audit report is presented and captured in the agenda packet accordingly.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the fiscal year 2020-2021 audit reports; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**7D. Recommendation as to Approval to Release a Request for Qualification (RFQ) for Fiscal Years 2022-2024 External Auditing Services**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the release of the RFQ for FY 2022-2024 external auditing services; Mr. Chi seconded; **motion passed unanimously with no opposition.**

**7E. Recommendation as to Approval to Accept Workforce System Funding**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the acceptance of additional workforce funding for veterans services; Ms. Lampon seconded; **motion passed unanimously with no opposition.**





**8A. Recommendation as to Approval to Add an Occupation to the WDA 23 Targeted Occupation List**

Vice-Chairman Gibson introduced the item; Ms. Ferradaz further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the addition of an occupation to the WDA 23 Targeted Occupation List; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**8B. Recommendation as to Approval of a New Provider and Program and New Programs for Existing Training Providers**

Vice-Chairman Gibson introduced the item; Ms. Ferradaz further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the new provider and program and a new program for existing training providers; Mr. Chi seconded; **motion passed unanimously with no opposition.**

**8C. Recommendation as to Approval to Allocate Funds for the Future Bankers Training Camp Program**

Vice-Chairman Gibson introduced the item; Ms. Ferradaz further presented.

Vice-Chairman Gibson asked the number of children we will serve vs. last year.

Mr. Beasley advised that there would be fifty (50) participants this year; last year there were forty-two (42). The Vice-Chairman expressed his desire to see the program expand. Mr. Beasley advised that we would look to increase the number of participants recruited. If there are more than fifty (50), staff will present it to the Board for approval.

Mr. Chi advised that the banking industry has undergone quite a few changes since the start of the pandemic. Have we made any provisions for training around proliferation of alternate currencies (i.e., crypto-currency, block chain technologies, etc.).

Mr. Beasley advised that the program is facilitated through Miami-Dade College's Financial Literacy Center. We are not certain if alternate currencies are a part of the curriculum; however, we can follow-up.

Mr. Scott presented a motion to approve the allocation of funds for the Future Bankers Training Camp Program; Ms. Lampon seconded; **motion passed unanimously with no opposition.**



**9A. Information - Balanced Score Card Report**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

Staff has requested Corrective Action Plans from underperforming centers to determine where adjustments may be made.

**9B. Information – Consumer Report Card Update**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

**9C. Information – Youth Partners Regional Performance**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

Youth providers were sent letters requesting Corrective Action Plans. Information will be shared with the Performance Council once received.

**9D. Recommendation as to Approval of the Program Year 2021-2022 CareerSource Centers Schedule of Operations**

Mr. Beasley introduced the item; Ms. Canales presented the item, which was approved via consensus by the Performance Council meeting.

Mr. Scott presented a motion to approve the PY 2021-2022 CareerSource Centers schedule of operations; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**9E. Recommendation as to Approval of Program Year 2021-2022 CareerSource Center Schedule of Operations for Affiliated Colleges**

Vice-Chairman Gibson introduced the item; Ms. Canales presented the item, which was approved via consensus by the Performance Council meeting.

Mr. Scott presented a motion to approve the PY 2021-2022 CareerSource Centers schedule of operations for affiliated colleges; Mr. Brown seconded; **motion passed unanimously with no opposition.**

Being as there were no further questions or concerns, the meeting adjourned at 10:47am.



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** SFWIB CHAIRMAN'S REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **National leader in an ROI-focused enterprise**

**BACKGROUND:**

N/A

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 4a

**AGENDA ITEM SUBJECT:** SFWIB EXECUTIVE DIRECTOR'S REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **National leader in an ROI-focused enterprise**

**BACKGROUND:**

N/A

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 5A

**AGENDA ITEM SUBJECT:** TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$250,000 in Temporary Assistance for Needy Families funds to Big Brother Big Sisters of Miami, Inc. for Take Stock in Children program administration, as set forth below.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Joint contribution for youth career pathway models**

### **BACKGROUND:**

On April 15, 2021, the South Florida Workforce Investment Board (SFWIB) approved an allocation of \$982,683.80 in Temporary Assistance for Needy Families (TANF) funds to purchase 143, 2-year Florida Prepaid College Plan scholarship for the Take Stock in Children (TSIC) program. However, the aforementioned allocations did not include administrative costs for the program.

In previous years, the scholarship program was managed by Take Stock in Children, Inc. (TSIC); however, TSIC entered into a collaborative partnership with Big Brothers Big Sisters of Miami, Inc. (BBBS-Miami) through a lead agency agreement in July 2018. BBBS-Miami will serve as the administrator and fiscal agent for all of the agencies that have been allocated scholarships. BBBS-Miami will provide management, administrative and programmatic services on behalf of TSIC for the Florida Prepaid College Plans purchased by the SFWIB.

There are a total of six participating agencies. Each agency is responsible for program implementation and case management and will work together to keep youth in-school and offer scholarships to those who successfully complete high school. The agencies also provide educational, social and mentoring services to youth who are classified as at-risk and are not likely to enroll in a post-secondary institution. In order to ensure youth receive multiple services offered by each agency and BBBS-Miami, youth will participate in dual activities with the respective agencies.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interests of the SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$250,000 in Temporary Assistance to Needy Families funds to Big Brothers Big Sisters of Miami, Inc. for the programmatic and administrative cost of the Take Stock in Children Scholarship Program.

**FUNDING:** Temporary Assistance for Needy Families

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 5B

**AGENDA ITEM SUBJECT:** COMMERCIAL JET SETTLEMENT AGREEMENT

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Executive Committee recommends to the Board the approval to authorize the SFWIB Executive Director to settle a financial debt owed to Commercial Jet, Inc., in an amount not to exceed \$26,599.04, for the salary reimbursement portion of the On-The-Job Training, as set for below.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

At its August 16, 2018, meeting, the South Florida Workforce Investment Board (SFWIB) approved funding for the Miami Dade College Apprenticeship Program – GNJ, in an amount not to exceed \$130,000 in Workforce Innovation and Opportunity Act Funds (WIOA). Pursuant to said allocation, the Miami Dade College District Board of Trustees authorized the Aviation Structures, Surfaces, Rigging, and System Assemblers Apprenticeship Cohort training to take place at Miami Dade College beginning on January 14, 2019 and ending February 15, 2019.

The two-year apprenticeship program required students to complete 350 hours of classroom instruction and 4,000 hours of On-the-Job Training. Subsequent to the classroom instruction Commercial Jet, Inc. provided On-the-Job Training to participants from February 18, 2019 through February 18, 2020.

Commercial Jet, Inc. and the SFWIB desire to satisfy payments due for services provided to four participants for the period of February 18, 2019 through February 18, 2020. On January 11, 2022, the SFWIB Executive Director authorized the release of the agreement to satisfy payment due to Commercial Jet, Inc., in the amount of \$26,599.04, by means of general revenue funds.

It is understood and agreed that this payment shall be for the contractor's provision of On-the-job training ("services rendered") for four participants for the period of February 18, 2019 through February 18, 2020.

**FUNDING:** General Revenue Funds

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 5C

**AGENDA ITEM SUBJECT:** YOUTH CO-OP SETTLEMENT AGREEMENT

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Executive Committee recommends to the Board the approval to authorize the SFWIB Executive Director to settle a financial debt owed to Youth Co-Op Inc., in an amount not to exceed \$23,107.84, for the salary portion of Paid Work Experience, as set for below.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

At its June 17, 2021 meeting, the South Florida Workforce Investment Board (SFWIB) approved funding for the Summer Youth Employment Program (SYEP), in an amount not to exceed \$200,000 in Temporary Assistance for Needy Families (TANF) funds.

Youth Co-op, Inc. administered the program which included payroll, recruitment, job placement, and work readiness training for youth participants in the SYEP. Youth participating in the program earned \$13.88 per hour for a total of 140 hours; 20 of which were for work readiness training. Youth participants also received financial literacy training as well as information related to budgeting and investing.

The program was set to commence June 18, 2021 through September 25, 2021, but was extended until November 12, 2021 in order to allow all participants enough time to complete the 140 hours of employment. The extended period was not covered under the original contract; therefore, on January 11, 2022, the SFWIB Executive Director authorized the release of an agreement to satisfy payment that was owed to Youth Co-Op Inc., in the amount of \$23,107.84, by means of TANF funds.

It is understood and agreed that this payment shall be for the contractor's provision of payroll, recruitment, job placement, and work readiness training ("services rendered") for the extension period of September 26, 2021 through November 12, 2021.

**FUNDING:** Temporary Assistance for Needy Families

**PERFORMANCE:** N/A

*NO ATTACHMENT*





**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 5D

**AGENDA ITEM SUBJECT:** SFWIB EXECUTIVE COMMITTEE RECOMMENDATIONS

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Executive Committee recommends to the Board the recommended members for the SFWIB Executive Committee, as set forth below.

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

In accordance to the SFWIB By-Laws Article IV - Committees and Task Forces, Section B; The Executive Committee shall be a standing committee of the SFWIB and is empowered to act on behalf of the SFWIB on matters relating solely to contracts if the SFWIB is unable to reach a quorum at a particular meeting, except that the Executive Committee shall not approve contracts with an organization or individual represented on the SFWIB. This authority only extends to those contractual matters which were on the SFWIB agenda where a quorum was not met. The Executive Committee shall report to all members of the SFWIB of any actions it has taken on behalf of the SFWIB by distributing meeting minutes. The Executive Committee shall also meet with respect to those matters assigned to said Committee by the Chair or, in the event there is a vacancy in the office of the Chair, by the Vice-Chair. The Executive Committee shall make recommendations to the SFWIB on the matters so assigned to the Executive Committee.

The following are the recommended members for the SFWIB Executive Committee:

<b>Councils / Committees</b>	<b>Chair</b>	<b>Vice-Chair</b>
SFWIB	Charles Gibson	Juan Carlos DeValle
Finance & Efficiency Council	Camela Glean-Jones	Tom Roth
Global Talent & Competiveness Council	Gilda Ferradaz	Oscar Loynaz, M.D.
Performance Council	Dequasia Canales	Joe Chi

**FUNDING:**

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 6A

**AGENDA ITEM SUBJECT:** FINANCIAL REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of December 2021 is being presented for review by the Board members.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 6B

**AGENDA ITEM SUBJECT:** ACCEPTANCE OF ADDITIONAL WORKFORCE SYSTEM FUNDING

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Finance and Efficiency Council recommends to the Board the approval to accept an additional \$1,527,331.55 in Workforce System Funding, as set forth below.

**STRATEGIC GOAL:** **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

**STRATEGIC PROJECT:** **Improve employment outcomes**

**BACKGROUND:**

The South Florida Workforce Investment Board (SFWIB) received several Notice of Fund Availability (NFA) from the Department of Economic Opportunity (DEO) of the State of Florida. The following is a list of NFA for various workforce programs for Workforce Development Area 23 to operate the employment and training services:

Date Received	NFA #	Funding / Program	Initial Award	Award Increase	Total Award Amount
December 21, 2021	040133	TANF	\$ 1,950,654.00	\$ 478,902.55	\$ 2,429,556.55
January 21, 2022	040899	Get There Faster At-Risk Floridians	\$ -	\$ 1,022,450.00	\$ 1,022,450.00
January 31, 2022	040853	Veterans Program	\$ 4,476.00	\$ 6,254.00	\$ 10,730.00
January 31, 2022	039703	Local Veterans	\$ 51,787.00	\$ 6,642.00	\$ 58,429.00
January 31, 2022	039550	Disabled Veterans	\$ 101,893.00	\$ 13,083.00	\$ 114,976.00
<b>TOTAL</b>			<b>\$ 2,108,810.00</b>	<b>\$ 1,527,331.55</b>	<b>\$ 3,636,141.55</b>

**FUNDING:** Workforce System Funding

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 7A

**AGENDA ITEM SUBJECT:** EARLY LEARNING COALITION EARLY CHILDHOOD APPRENTICESHIP PROGRAM

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

The Early Learning Coalition (ELC) reached out to the South Florida Workforce Investment Board (SFWIB) to seek assistance in addressing the server shortage in qualified child care workers. Recognizing the pivotal role that available child care plays in a jobseekers ability to gain and maintain employment, the SFWIB partnered with the ELC and Miami-Dade College (MDC) to create the framework for an apprenticeship program that would serve as a pipeline in providing certified early child care workers into the child care industry.

The program is designed to provide 3,000 hours of On-The-Job training (OJT) and 15 credit hours of Related Technical Instruction (RTI). The RTI will be provided by Miami Dade College (MDC) and the OJT portion of the apprenticeship will be provided by local small business early education centers. Upon successful completion of the program, participants will earn the nationally recognized Child Development Associate (CDA) certification.

As a partner in this endeavor, the SFWIB will subsidize the wages of the apprentice during the program. The cost savings will provide participating small businesses with the financial capabilities to pay for the RTI portion of apprentice's training. The pilot program is projected to begin with four employers and up to 15 apprentices. The estimated OJT cost is \$189,000, yielding a return on investment of \$2.33 for the SFWIB. The initial feedback on the creation of the program has been extremely positive with other early learning facilities submitting requests to participate in the program.

The program has been formally submitted to the Florida Department of Education (FLDOE) for approval. Once approved, SFWIB staff will make a formal recommendation for program support to the Global Talent and Competitiveness Council.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 7B

**AGENDA ITEM SUBJECT:** BEAN AUTOMOTIVE APPRENTICESHIP PROGRAM UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Maximizing collaborative partnerships**

**BACKGROUND:**

At the June 17, 2021 meeting, the South Florida Workforce Investment Board (SFWIB) approved the Miami Dade College (MDC) Automotive Technician Specialist Apprenticeship Program with Bean Automotive Group. The program is the result of a collaboration between the MDC Apprenticeship Program, Bean Automotive Group, Miami-Dade Beacon Council Miami Community Ventures, and the SFWIB to address the shortage of qualified automotive technicians in Miami Dade County.

The Automotive Technician Specialist Apprenticeship Program will prepare qualified individuals with the necessary skills to become master technicians, certified with the Toyota and Lexus brands. The candidates will complete 220 hours of Related Technical Instruction (RTI) and 2,000 hours of On-the-Job Training (OJT).

The first apprenticeship cohort began on July 13, 2021, with a total of 15 candidates and an anticipated end date of July 31, 2022. There are currently 11 apprentices in the program that have completed an average of 1,455 OJT hours and received an hourly wage increase from \$14.00 per hour to \$14.50. The SFWIB approved a total of \$105,000.00 for the Automotive Technician Specialist Apprenticeship Program with Bean Automotive Group.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 7C

**AGENDA ITEM SUBJECT:** TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Joint contribution for youth career pathway models**

**BACKGROUND:**

On April 15, 2021, the South Florida Workforce Investment Board (SFWIB) approved an allocation of \$1,002,631.63 in Temporary Assistance for Needy Families (TANF) funds to purchase 143, two-year Florida Prepaid College Plans for the Take Stock in Children (TSIC) program.

Take Stock in Children, Inc. works with economically disadvantaged youth and their families to keep youth in school and offer scholarships to those who successfully complete high school. There are a total of six participating agencies. Each agency is responsible for program implementation and case management and will work in partnership to ensure program's missions is a success. The agencies also provide educational, social and mentoring services to youth who are classified as at-risk and are not likely to enroll in a post-secondary institution.

In order to ensure youth receive multiple services offered by each participating agency, youth participate in dual activities with the respective agencies, as well as Big Brothers Big Sisters, Miami. Of the one 143 scholarships allotted, 129 have been assigned. There are 14, two-year scholarships still available for allocation by 500 Role Models.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 7D

**AGENDA ITEM SUBJECT:** VISITORS INDUSTRY BUSINESS INTERMEDIARY INITIATIVE

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$280,000 in Workforce Innovation and Opportunity Act Dislocated Worker funds to the Visitor Industry Human Resource Development Council, Inc. to act as a hospitality industry business intermediary, as set forth below.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Maximizing collaborative partnerships**

### **BACKGROUND:**

The Visitor Industry Human Resource Development Council, Inc. (VIC), was established in 1991 with the goal of increasing and expanding participation in the African American community in the Miami-Dade County visitor's industry. The VIC partnered with Florida International University's School of Hospitality Management to provide two year scholarships to deserving students' pursuing careers in the hospitality industry. Since its inception, the scholarship program has expanded to Miami-Dade College, Florida Memorial University and the recently closed Johnson and Whales University.

The major focus of the VIC is career development and job placement. The VIC will hire a new director and project manager, and with committed industry partners, will provide career counseling and job placement assistance. Corporate partners in the hospitality and visitors industry, realizing the enormous need, continue to contribute their time and talents towards supporting this initiative.

South Florida Workforce Investment Board (SFWIB) staff recommends partnering with the VIC, and to have the organization act as a business intermediary between the SFWIB and the hospitality and visitors industry. The VIC program has already established partnerships with both institutions of higher education and several local businesses. A partnership with the VIC will allow the SFWIB to benefit from their established partnerships, and will also provide the VIC with subject matter expertise in the area of job placement.



In following the procurement process of Miami-Dade County, Administrative Order No.:3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interests of the SFWIB. A two-thirds vote of the quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$280,000 in Workforce Innovation and Opportunity Act Dislocated Worker funds to the Visitor Industry Human Resource Development Council, Inc. to serve as a hospitality industry business intermediary for the SFWIB.

**FUNDING:** Workforce Innovation and Opportunity Act Dislocated Worker

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 8A

**AGENDA ITEM SUBJECT:** WORKFORCE SERVICES BALANCED SCORECARD AND JOB PLACEMENTS UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Conduct an analysis of Career Centers**

### **BACKGROUND:**

The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource center Service Providers. The report for Program Year (PY) 2021-22, is from July 1, 2021 through January 31, 2022. The Balanced Scorecard Career Center Service Providers Performance Summary indicates none of the 10 CareerSource center locations are meeting the required 65 percent performance measure standard.

The Job Placements Year-to-Date (YTD) summary report for the same period shows the WDA 23 had a total of 2,648 job placements, which is 35.5 percent of the minimum standard and 30.2 percent of the maximum standard.

None of the 10 CareerSource center locations are achieving the minimum or maximum YTD Job Placements standard.

The CareerSource center service providers will continue implementing their corrective action plans to increase performance numbers. South Florida Workforce Investment Board staff will continue to monitor and track the progress of the effectiveness of the corrective actions and program performance increases.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

## CAREER CENTER SERVICE PROVIDERS PERFORMANCE SUMMARY

Balanced Scorecard PY '21-'22 (July 1, 2021 through January 31, 2022) \*

A Service Provider must meet or exceed 65% of the Balanced Scorecard Performance Measures

Service Providers	Career Center Locations	# of Performance Measures Standards Met	# of Performance Measures	% of Performance Measures Standards Met
Arbor E & T, LLC	Hialeah Downtown Center	11	19	57.9%
	North Miami Beach Center	11	20	55.0%
	Northside Center	10	20	50.0%
The College of the Florida Keys	Florida Keys Center(s)	2	15	13.3%
Opa-Locka CDC, Inc.	Carol City Center	4	18	22.2%
	Opa-Locka Center	6	17	35.3%
Youth Co-Op, Inc.	Homestead Center	9	20	45.0%
	Little Havana Center	8	19	42.1%
	Perrine Center	12	20	60.0%
	West Dade Center	12	20	60.0%
LWDB		10	21	47.6%



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 8B

**AGENDA ITEM SUBJECT:** CONSUMER REPORT CARD UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Improve credential outcomes for job seekers**

### **BACKGROUND:**

The South Florida Workforce Investment Board (SFWIB) Individual Training Account (ITA) Policy requires the monitoring of the performance of SFWIB approved Training Vendors. Accordingly, staff developed and implemented the Consumer Report Card (CRC) Tool. The tool is an online report that updates ITA performance on a daily basis. The goal of the tool is to function as an “ITA Consumer Report Card”, enabling the consumer (participant) and Career Advisor the ability to monitor the success of individual programs and evaluate the economic benefit per placement by program.

The CRC performance indicators for the period of July 1, 2021 through January 31, 2022 are as follows:

- The SFWIB generated \$1,558,322.71 of wages into the South Florida regional economy.
- For every dollar spent on training, SFWIB obtained a return of \$4.42.
- Ninety-five percent of training services participants completed classroom training.
- Of those completing training, 88 percent have obtained employment with an average wage of \$24.83.
- Ninety-one percent of the participants were placed in a training-related occupation.
- The net economic benefit per placement is \$42,116.83.

The attached CRC table is a summary for program year 2021-2022.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

# Consumer Report Card

07/01/2021 - 06/30/2022

Training Agent	Total Outcome	Number of Completions	Number of Placements	% of Placements	# of Training Related Placements	% of Total Training Related Placements	Training Expenditures			Economic Benefit		Net Economic Benefit Per Placement	Value Added per Placement
							Avg. Cost Per Participant	Total Completion Expenditures	Total Expenditure Per Placement	Average Wage	Average Economic Benefit		
Apex Training Center - Main Campus	2	2	2	100.00 %	2	100.00 %	\$ 3,801.60	\$ 7,603.20	\$ 3,801.60	\$ 20.00	\$ 41,600.00	\$ 37,798.40	\$ 9.94
Dade Institute of Technology	1	1	-	0.00 %	-	0.00 %	\$ 6,278.80	\$ 6,278.80	-	-	-	-	-
MDCP SCHOOLS (ALL)	1	1	-	0.00 %	-	0.00 %	\$ 2,189.46	\$ 2,189.46	-	-	-	-	-
Miami Dade College	3	2	-	0.00 %	-	0.00 %	\$ 1,693.31	\$ 3,386.61	-	-	-	-	-
New Horizons	10	10	9	90.00 %	9	100.00 %	\$ 10,000.00	\$ 100,000.00	\$ 11,111.11	\$ 24.49	\$ 50,932.27	\$ 39,821.16	\$ 3.58
The Academy -- Fort Lauderdale Campus	5	5	5	100.00 %	5	100.00 %	\$ 8,595.60	\$ 42,978.00	\$ 8,595.60	\$ 25.66	\$ 53,381.12	\$ 44,785.52	\$ 5.21
The Academy -- Miami Campus	20	19	19	100.00 %	17	89.47 %	\$ 9,702.45	\$ 184,346.55	\$ 9,702.45	\$ 25.86	\$ 53,780.04	\$ 44,077.59	\$ 4.54
The CDL Schools LLC - Miami Campus	1	1	1	100.00 %	1	100.00 %	\$ 2,058.32	\$ 2,058.32	\$ 2,058.32	\$ 15.75	\$ 32,760.00	\$ 30,701.68	\$ 14.92
The Code Academy - Miami Campus	1	1	1	100.00 %	-	0.00 %	\$ 8,995.00	\$ 8,995.00	\$ 8,995.00	\$ 22.93	\$ 47,694.40	\$ 38,699.40	\$ 4.30
	<b>44</b>	<b>42</b>	<b>37</b>	<b>88.10 %</b>	<b>34</b>	<b>91.89 %</b>	<b>\$ 8,391.63</b>	<b>\$ 352,448.44</b>	<b>\$ 9,525.63</b>	<b>\$ 24.83</b>	<b>\$ 51,642.46</b>	<b>\$ 42,116.83</b>	<b>\$ 4.42</b>



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 2/17/2022

**AGENDA ITEM NUMBER:** 8C

**AGENDA ITEM SUBJECT:** YOUTH SERVICES BALANCED SCORECARD UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Improve service delivery outcomes**

### **BACKGROUND:**

The Youth Balance Scorecard measures the performance of contracted Workforce Development Area 23 Youth Service providers. The Youth Balanced Scorecard provides detailed information regarding program performance for Program Year (PY) 2021-2022. The report measures the number of New Program Enrollments, Measurable Skills Gains and Credential Attainment. The Youth Balance Scorecard Report for PY 2021-2022 is from July 1, 2021 through January 31, 2022.

In-School Youth (ISY) Performance details are as follows:

- New Enrollments - 91
- Measurable Skills Gain - 82%.
- Credential Attainment - 100%.

Out of School Youth (OSY) Performance details are as follows:

- New Enrollments - 204
- Measurable Skills Gain - 44%
- Credential Attainment Measure - 67%

Youth Service Providers will continue implementing their corrective action plans to increase performance numbers. South Florida Workforce Investment Board staff will continue to monitor and track the progress of the effectiveness of the corrective actions and program performance increases.

**FUNDING:** N/A

**PERFORMANCE:** Workforce Innovation and Opportunity Act

*ATTACHMENT*

# CSSF Youth Balanced Scorecard Report

Report Date: 7/1/2021 thru 1/31/2022

Regional for ISY Providers		
Measure	Standard	Region
New Enrollments	189	91
Measurable Skills Gain	90%	82%
Title I Youth Education and Employment Rate - 2nd Quarter After Exit	90%	0%
Title I Youth Education and Employment Rate - 4th Quarter After Exit	90%	14%
Median Earnings - 2nd Quarter After Exit	0%	N/D
Credential Attainment	90%	100%



# CSSF Youth Balanced Scorecard Report

Report Date: 7/1/2021 thru 1/31/2022

Regional for OSY Providers		
Measure	Standard	Region
New Enrollments	646	204
New Enrollments (General Population)	123	204
New Enrollments (Youth Offender)	132	8
New Enrollments (Homeless Runaway Foster Care)	131	12
New Enrollments (Pregnant or Parenting)	131	11
New Enrollments (Disability)	130	5
Measurable Skills Gain	90%	44%
Title I Youth Education and Employment Rate - 2nd Quarter After Exit	90%	50%
Title I Youth Education and Employment Rate - 4th Quarter After Exit	90%	37%
Median Earnings - 2nd Quarter After Exit	0%	N/D
Credential Attainment	90%	67%